

SECRET

OFFICE OF TRAINING

NOTICE
No. 10-69

20 November 1968

SUBJECT : Roster of Weekend and Holiday Staff
Duty Officers

REFERENCE: OTR Regulation No. 50-1, "Weekend
and Holiday Staff Duty Officers,"
dtd 15 Jul 68

1. OTR's Weekend and Holiday Staff Duty Officers (SDO) for the period, 1 January through 30 June 1969 are listed in this notice. Any SDO unable to perform the duty on the assigned date will arrange for a substitute from among the names appearing in this notice and will immediately notify PPS/P&M, extension 3185, of the substitution.
2. Each SDO is expected to review the referent memorandum to ensure full understanding of his responsibilities, especially the responsibility stated in paragraph 3a(2) which requires him to remain at his place of residence at all times while serving as SDO. During the week preceding his assignment he is required to read the OTR Special Instructions for Staff Duty Officers and to obtain a copy of the OTR Directory for SDO use. Both are available in PPS/P&M, Room 807 Glebe.
3. Assignments of Staff Duty Officers are:

NAME	HOME TEL	DATES ASSIGNED
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1 January 1969
(Wednesday)

4-5 January 1969

11-12 January 1969

Group I

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Excluded from automatic
downgrading and
declassification

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Approved For Release 2000/08/27 : CIA-RDP78-02990A000100040071-0

Next 1 Page(s) In Document Exempt

Approved For Release 2000/08/27 : CIA-RDP78-02990A000100040071-0